

Corporate Asset Sub-Committee - Work Programme 2016 and 2017

Meeting:	10/2/17	22/5/2017	13/7/17	3/10/17	22/11/17
Sustainable Management of the Corporation's Operational Property Portfolio					
Agreeing the Corporate Asset Management Strategy		New strategy for 2017-2020			
Reviewing and overseeing Asset Management Practices	CS Business Plan Progress and risk register - Q3 New CS Business Plan for 2017/18 - Final	CS Business Plan Progress and risk register - Q4 end of year New CS Business Plan for 2017/18 - Final	Strategic Asset Management Progress Report	CS Business Plan Progress and risk register - Q1	CS Business Plan and risk register Progress - Q2
Reviewing and overseeing Facilities Management practices	Review of Facilities Management - Service Based Review progress report Building Repairs and Maintenance Contract – tender update	Review of Facilities Management - Service Based Review progress report (if required)	Review of Facilities Management - Service Based Review progress report (if required)	Review of Facilities Management - Service Based Review progress report (if required)	Review of Facilities Management and Asset Management - Service Based Review progress report (if required)
Maintaining Property Database and Asset Register	First Registration of the City Corporation's Freehold Titles - Update		Operational Property Portfolio Report 2017.		
Monitoring effective use of property	Guildhall Complex – Financial Restraints Business Planning Process for 2016/17 and Standing Order 55 Accommodation and Ways of Working Project Update North London Open Spaces Lodges Review of Public Car Park Provision	Operational Property Review – progress report Update on implications of new Housing and Planning Act and efficiency of the operational portfolio			

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Oversight of management of operational leases	Update on operational leases (lease in and out) and third party occupations				
Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.					
	AWP Progress Report Barbican Centre Capital Cap Progress Report HARR Annual Report	AWP Progress Report Barbican Centre Capital Cap Progress Report Provision of lavatories and cloakroom facilities for Members and Guildhall Guests – GW3 report	AWP Progress Report CWP Progress Report	AWP Progress Report. Barbican Centre Capital Cap Progress Report GSMD Capital Cap Progress Report	AWP Progress Report Barbican Centre Capital Cap Progress Report Operational Property Bow Wave
To monitor major capital projects relating to operational assets					
	Operational Property Capital Projects – update report	Operational Property Capital Projects – update report Police Accommodation Plan Update		Police Accommodation Plan Update	
Recommending the annual programme of repair and maintenance works					
				Cyclical Works Programme Bid for 2018/19	
Responsibility for strategies, performance and monitoring initiatives in relation to energy.					
	Energy Performance Update for 2016/17 – Q3	Draft City Energy Strategy proposal	Energy Efficiency Fund update report		Energy Performance Update for 2017/18 – Q1 and Q2 Citigen 2016/17 Annual Report Citigen Contract Renewal – Progress Update
Monitoring and advising on bids for Heritage Lottery Funding					
	Summary of Lottery Fund Bids annual report				